



NORTH BYRON FARMERS MARKETS Inc
PO Box Ocean Shores, NSW, 2483
secretary@nbfm.com.au
02 66771345

NORTH BYRON FARMERS MARKET ASSOCIATION
WORKPLACE HEALTH AND SAFETY REQUIREMENTS FOR ALL STALLHOLDERS
September 2017

PERMITS

- All permits, insurance, organic certification and food safety certificates must be current and a copy of each must be forwarded to the market manager.

ENTRY AND EXIT OF MARKET

- All vehicles must arrive at the market site prior to 6.45am at Mullum. At New Brighton no vehicles are allowed on site before 7am and must arrive no later than 7.15am.
- Vehicle movements are prohibited in the Mullum market precinct between 6.45am - 11.30am. All vehicle movements are prohibited at New Brighton between 7.15am and 11.15 am. (exceptional circumstances will require a staff member to walk the vehicle in and out the precinct)
- Vehicles must travel on marked roads only.
- All vehicles must abide by site speed limits.

STRUCTURES

- Marquees must be in good condition. No rips, broken frames or sharp edges.
- Marquees must be stable and secure at all times - weighed and tied down or pegged at all corners. Guy ropes must be visible or marked so they do not create a trip hazard.
- Signs and displays must be secure and must not block thoroughfares and emergency access
- Marquees must be only removed when there are no public in the immediate area.
- Stock on stalls must be displayed securely (not likely to fall).

ELECTRICAL SAFETY

- Extension leads and powerboards must be in good condition and have a current test and tag to ensure good working conditions.
- No use of double adaptors or piggybacking
- Power leads must be flown where possible, not run along ground.
- Leads on the ground must not pose a trip hazard and must be away from water.

- Only allocated power outlets are to be used.
- Fire extinguishers must be located where electrical equipment is in use

GAS BOTTLES

- Must be in good condition-tested and tagged with current compliance tags.
- Must be located at the required distance from any refrigeration and away from flammable materials.
- All gas bottles should be stood upright and secured /chained.

SLIPS TRIPS AND FALLS

- All stalls must keep an orderly work area that is free from trip and slip hazards

FOOD SAFETY

- All stalls must hold a current council food safety certificate
- Food vendors must name ingredients in products provided for the risk of allergic reactions
- Refrigeration must be maintained at appropriate temperatures
- Cutlery and utensils must be clean and hygienic conditions followed.

FIRE SAFETY

- Food stalls must have a fire blanket located near cooking area.
- Fire extinguishers must be located where electrical equipment in use.
- All stalls must maintain clear fire exits.

SMOKING

- Smoking is not permitted in the market precinct during market hours, 7am -11am.

ALCOHOL

- No alcohol or drugs are to be consumed on site during market hours, 7am -11am.

EMERGENCY

- In the event of an emergency, stallholders must follow the direction of market manager and market staff.
- All stallholders must keep a copy of the emergency management plan and emergency evacuation map at their stalls and refer to these procedures where necessary.

FIRST AID

A First Aid kit is available at the market manager tent. First Aid officers are Allie Godfrey, Michael Rose (Sprout Lovers), Lawrence Clain (Le Chop), Cecile Charrue (Peace Love & Crepes) & Di Wilson is an ex nurse (Not Just a Tart)